



Board of Directors Regular Meeting Minutes

Heron Room, Bob Keefer Center
250 S. 32nd Street, Springfield
Wednesday, November 13, 2019

I. Call to Order

President James called the November Regular Board meeting to order at 6:00 p.m.

II. Roll Call

Roll Call was led by Superintendent Wargo:

Board Members: President Greg James, Vice President Denise Bean, Director Chris Wig.
Director's Renee Jones and Lee Beyer were absent.

Staff: Michael Wargo, Eric Adams, Kendall Reid, Paula Davis, Ryan Taxara, Erin Rice, David Kieffer, Chuck Dinsfriend, and Jo Schutte (minutes recorder).

Guests: Quentin Hogan

III. Flag Salute

President James led the group in the flag salute.

IV. Adjustments to the Agenda

None

V. Audience Participation

None

VI. Consent Agenda

- a. Approval of Minutes
- b. Approval of Claims
- c. Approval of Budget

Vice President Bean, seconded by Director Wig, moved to approve the consent agenda as presented. The motion passed unanimously 3:0.

VII. Business: Reports, Updates & Discussion

- a. New Employee Introductions

1. Superintendent Wargo introduced Mert Mansur, who was recently promoted to Aquatics Facilities and Operations Manager. Mert has been with the District in a variety of positions since 1999.
2. Superintendent Wargo introduced David Kieffer, who was recently promoted to Recreation Programming Manager.

b. Employee of the Month

Superintendent Wargo announced Erin Rice, Purchasing Clerk, as the Employee of the Month for November 2019. Ryan Taxara, Ms. Rice's supervisor, said that Erin has been at Willamalane for 11 years and complemented her on her many accomplishments, including her recent role as the AFSCME union president.

c. Cyclocross Event Report

Eric Adams, Planning, Parks and Facilities Director, referred to the Cyclocross Race report included in the board packet which was requested by the Board at the October 9th meeting. The report included background information on the event, and specific information on public comment and correspondence both negative and positive.

Both President James and Vice President Bean said they were impressed with, and appreciated, the thoroughness of Eric's report which helped board members understand the issues better. President James also stated that Willamalane would continue to work to create positive relationships with the Whilamut Citizen's Planning Committee (CPC).

Director Wig, a member of the Whilamut CPC, said he would take an active role in the problem solving process in order to move forward positively with CPC committee members.

Director Wig mentioned he, Michael and Eric met with two concerned citizens who live in the Heron Park neighborhood to help address some of their concerns regarding the Cyclocross event. He reported that staff validated their concerns, and reiterated Willamalane's mission and how it was relevant to the Cyclocross event.

d. FY2020 1st Quarter Financial Report

Paula Davis, Business Operations Director, presented the 1st Quarter Financial Report update. Her report, which was also included in the board packet, detailed information on the general fund, general revenue, and specific information on subsidy and expenditures for Recreation Services, Parks, Planning and Facilities, and Administrative Services divisions. In summary, Paula said the organization was operating consistent to budget expectations.

VIII. Executive Session – ORS 192.660 (2)(e)

Director Wig, seconded by Vice President Bean, moved to enter into executive session per ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

IX. Business: Action Items

a. Memorial Building – Surplus Property

Eric Adams presented a resolution to authorize the sale of the Memorial building located at 765 A Street, Springfield. He stated the building and associated property was no longer needed for public use and would be declared as surplus property.

Director Wig, seconded by Vice President Bean, moved to adopt resolution 19-20-03 to authorize the sale of real property (Memorial Building) and declare it as surplus property. The motion passed unanimously, 3:0

b. Annual SDC Cost Index Adjustment

Eric Adams presented resolution 19-20-02 and information on annual system development charges (SDC) cost index rate adjustments for the forthcoming year. Consultants from FCS Group analyzed the data and calculated the proposed rates for dwelling unit types for 2020.

Vice President Bean, seconded by Director Wig, moved to adopt resolution 19-20-02 to adopt the System Development Charges represented in the resolution, effective January 1, 2020. The motion passed unanimously, 3:0

Director Wig suggested holding a work session next year to discuss SDC adjustments and to look at other contemporary methods to determine rates, as the current methods used were over 13 years old

X. Other Business

a. Board President

President James reported he and Superintendent Wargo attended weekly meetings on development of the Springfield Indoor Track in Glenwood. He added that at some point, the Board would need to discuss whether or not Willamalane could run the facility. Superintendent Wargo said that a feasibility study was in process.

b. Board Member:

Standing & Special Committees:

Wildish Theater: Vice President Bean said she was excited to be a part of the Wildish Theater Board and would attend a meeting scheduled for next week.

Whilamut CPC: Director Wig reiterated that he would work with staff and the CPC committee to move forward in a positive manner after the Cyclocross issue. Additionally, Director Wig added that he would like the board to consider creating a district-wide resolution declaring that Willamalane supports inclusion and non-discrimination.

c. Legal Counsel-none

None

d. Superintendent's Report

Superintendent Wargo highlighted the following from the Superintendent's report included in the board packet:

- Equestrian Ad Hoc Committee: The first meeting took place on Monday, 11/2. The meeting went well and monthly meetings would be scheduled to keep with the positive momentum.
- Haunted Hayride: A very successful event. Over 700 additional people attended the event compared to last year and no one was turned away. The event was extended by a day and event hours were increased as well.
- 75th Anniversary: Kenny Weigandt, Community Engagement Manager, provided a thorough report which was included in the board packet.

XI. Upcoming Events/Meetings/Work Sessions

Superintendent Wargo highlighted the following:

- Board Work Session: 11/20/19 at 6:00p.m. Presentation on workplace culture and moral.
- Turkey stuffer 5k: 11/28/19 at SPLASH!
- Mayor's Gala: 11/15/19 at 5:30p.m. at Springfield Elks Club

XII. Adjournment

President James adjourned the November regular board meeting at 7:00 p.m.