

**Board of Directors**  
**Special Meeting**  
Wednesday, December 7, 2011, 5:15 p.m.  
Willamalane Community Recreation Center  
250 S. 32<sup>nd</sup> Street, Springfield, Oregon

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### **Call to Order**

President Gary Ross called the meeting to order at 5:32 p.m.

### **Roll Call**

Superintendent Bob Keefer called the roll. Present were President Ross and Directors Anne Ballew, Lee Beyer, and Greg James.

Staff present included Mr. Keefer, Jason Genck, Pam Caples, Joel Miller, Greg Hyde, and Rita Grimes

Others present: Denise Bean, Josh Alpert and Owen Wozniak, Trust for Public Lands

### **Flag Salute**

President Ross led the Board and audience in the flag salute and Pledge of Allegiance.

### **Adjustments to the Agenda**

None

### **Oral Requests and Communications from the Audience/Staff**

None

### **Unfinished Business**

#### **1. Interview Open Board Position Candidate Denise Bean**

President Gary Ross explained the interview process to candidate Denise Bean. Board members asked a series of questions about her qualifications. Ms. Bean stated that her family is a "Willamalane Family" taking part in many classes and activities, including the recent Turkey Stuffer Run/Walk, as well as a frequent user of our parks and paths. In addition, she is a board member of the Friends of Willamalane and currently sits on Willamalane's Budget Committee. She is a small business owner in Springfield and is well connected in the community as a participant in Rotary, City Club, the Springfield Chamber and its Greeters group, and as a member of the City of Springfield's Planning Commission. In her view, the Board sets direction and makes policy but does not micromanage.

Mr. James recognized that Ms. Bean is active in many community activities and asked if she had the time commitment to give to the Willamalane Board. Ms. Bean replied that she would like to land with Willamalane while staying involved with the Springfield Chamber and with the City of Springfield. She noted that she had recently resigned as president of City Club.

Mr. Ross then asked for a motion to either approve or disapprove appointing Ms. Bean to the open Board position.

Director Ballew moved, seconded by Director Beyer, to appoint Denise Bean to the open Board position effective immediately. Motion passed unanimously 4:0.

Ms. Bean was sworn in by Recording Secretary Rita Grimes

## 2. District Health Insurance Policy Renewal

Administrative Services Director Pam Caples explained that the District's health insurance premiums will not increase this year. Because of the cost savings, Ms. Caples asked the Board to authorize the renewal of the current insurance policy and to use the cost savings to fund benefitted employees' Health Savings Accounts (HSA) or Flexible Spending Accounts (FSA) with 50% of the District's yearly contribution in January 2012.

Mr. Beyer asked what happens to money in the HSA if an employee doesn't spend all the funds for the year. Ms. Caples explained that money in an HSA rolls over to the next year but unspent funds in an FSA returns to the District.

Ms. Ballew asked if the new federal health plan impacts the District's plan. Ms. Caples said that the federal health care legislation will limit FSA contributions to \$2,400 beginning in 2013. She indicated that only about 20 employees have FSAs.

Director Beyer moved, seconded by Director Ballew, to authorize staff to proceed with the renewal of the District health insurance policy as presented. The motion passed unanimously 5:0.

## Adjournment

The meeting was adjourned at 5:52 p.m.



Robert W. Keefer, Secretary

Rita F. Grimes, Recording Secretary