

**Board of Directors
Special Meeting
Wednesday, June 23, 2010, 6:30 p.m.
Willamalane Community Recreation Center
250 S. 32nd Street, Springfield, Oregon**

Call to Order

President Greg James called the Special Meeting of the Willamalane Park and Recreation District Board of Directors to order.

Roll Call

Superintendent Bob Keefer called the roll. Board members present were Mr. James, Directors Gary Ross, Helen Wagner, and Director Danelle Ralston participating by speaker phone. Director Lee Beyer was absent.

Staff members present were Superintendent Keefer, Pam Caples and Rita Grimes

Flag Salute

President James led the Board and staff in the flag salute and Pledge of Allegiance.

Adjustments to the Agenda

None

Public Hearing

FY 2011 Budget: Administrative Services Director Pam Caples stated that Resolution #09-10-20 adopts the FY 2011 budget with a permanent tax rate of \$2.0074 per thousand of assessed value and a total of \$14,788,514. She noted that there are a few changes from the approved budget to the adopted budget as follows:

- Increase the beginning fund balance amount by \$38,788 to fund the following projects:
 - \$12,000 for a Planning and Development intern to assist with the Comprehensive Plan
 - \$9,788 for SummerFest marketing
 - \$6,000 for a seasonal Park Aide II at Clearwater Park
 - \$11,000 to increase the Transfer to the B&C Fund for the Energy Efficiency and Conservation Block Grant (EECBG) project
- Increase revenue in the General Fund to appropriate the transfer of \$2,000 from the Camp Putt Special Revenue Fund to the Administrative Services Division for administrative overhead at Camp Putt
- Increase the revenue in the B&C Fund to appropriate \$11,000 from the General fund for the EECBG project.

Camp Putt: Ms. Caples asked the Board to consider adopting Resolution #09-10-21, the proposed FY 2011 supplemental budget for the Camp Putt Special Revenue Fund. Ms. Caples reminded the Board that the FY 2011 budget had been drafted and approved before Willamalane took over management of Camp Putt and that the FY 2010 supplemental budget was adopted at the June 9, 2010 Board meeting to cover expenses and revenues from June 23 through 30, 2010. Mr. James opened the public hearing related to the two budget issues. As there was none, he closed the public hearing. He then opened the topic for Board discussion. There was none.

Unfinished Business

1. FY 2011 Budget Adoption

Director Ross moved, seconded by Director Ralston, to adopt Resolution #09-10-20 to adopt the FY 2011 Budget and levy taxes as presented. The motion passed unanimously 4:0.

2. FY 2011 Supplemental Budget Adoption

Director Wagner moved, seconded by Director Ross, to adopt Resolution #09-10-21 to adopt the Camp Putt Special Revenue Fund. Motion passed unanimously 4:0.

Executive Session

ORS 192.660; Section (1), Subsection (I): For The Purpose Of Considering a Matter of Personnel Evaluation.

Director Ralston moved, seconded by Director Ross, to move into Executive Session to determine Superintendent's Overall FY 10 Evaluation Rating. The motion passed unanimously 4:0.

Reconvene Regular Session

Unfinished Business (continued)

3. Set Superintendent's Compensation for FY 11

Director James moved, seconded by Director Ralston, that Superintendent Bob Keefer be awarded a Superior rating in his FY 10 evaluation. The motion passed unanimously 4:0.

Mr. Keefer stated that he doesn't do anything in a vacuum. He has a great team who has made great strides in the last few years and does a tremendous, professional job. He also said he can't do it without a great Board, "We are making a difference and you are leading it."

Mr. James remarked that "park districts don't just come into being and Willamalane rests on the shoulders of many park directors who worked hard to get us where we are today."

Mr. Ross commented that Mr. Keefer's self-evaluation speaks volume in that it mentioned the management team and the work they have done.

Director Ross moved, seconded by Director Wagner, to postpone setting the Superintendent's FY 11 salary until the July 14, 2010 meeting. The motion passed unanimously, 4:0.

Adjournment

The meeting was adjourned at 7:35 p.m.

Robert W. Keefer
Superintendent/Board Secretary

Rita F. Grimes
Recording Secretary