

**Board of Directors**  
**Regular Meeting**  
Wednesday, July 8, 2009 - 6:30 p.m.  
Willamalane Community Recreation Center  
250 South 32<sup>nd</sup> Street, Springfield, Oregon

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## **Call to Order**

President Danelle Ralston called the Regular Meeting of the Willamalane Park and Recreation District Board of Directors to order.

## **Roll Call**

Superintendent Keefer called the roll. Present were President Ralston, Mr. Beyer, Mr. James, Mr. Ross, and Ms. Wagner.

Staff present were Superintendent Bob Keefer, Pam Caples, Joel Miller, Rita Grimes.

## **Pledge of Allegiance**

President Ralston led the Board and audience in the Pledge of Allegiance.

## **Adjustments to the Agenda**

Mr. Keefer indicated he would like to update the Board about several issues under the Superintendent's Report.

## **Oral Requests and Communications from the Audience/Staff**

None

## **Board Officer Elections**

President Ralston called for nominations for FY '10 Board President. Director Wagner nominated Greg James, seconded by Director Beyer.

As there were no more nominations nor any discussion, Mr. James was unanimously elected President, 4:0

President Ralston called for nominations for FY '10 Board Vice President. Director Wagner, seconded by Director Beyer, nominated Gary Ross for Vice President.

As there were no more nominations nor any discussion, Mr. Ross was unanimously elected Vice-President, 4:0

Mr. James thanked Ms. Ralston for doing an incredible job as President over the last year. He complimented her on running the meetings well and keeping everyone on track. Mr. Beyer and Mr. Ross echoed his sentiments.

## **Consent Calendar**

### **Minutes**

Regular Board Meeting of June 10, 2009

Special Board Meeting of June 24, 2009

### **Claims**

06/05/09 through 07/02/09 Disbursements for Approval

Checks #77566 through 77881

### **Resolutions**

- a. Resolution 09-10-01 Appointment of Vice President as President Pro Tempore
- b. Resolution 09-10-02 Appointment of Secretary
- c. Resolution 09-10-03 Appointment of Secretary Pro Tempore
- d. Resolution 09-10-04 Appointment of Budget Officer

Mr. Beyer moved, seconded by Mr. Ross, to approve the Consent Calendar as presented. The motion passed unanimously 5:0

### **Unfinished Business**

#### **Special Committee Appointments for FY 10**

Mr. James proposed the following appointments to Special Committees:

- TEAM Springfield – Greg James, alternate Gary Ross
- Springfield Public Schools – Helen Wagner, alternate Lee Beyer
- Friends of Willamalane – Danelle Ralston, alternate Gary Ross
- City of Springfield – Gary Ross, alternate Danelle Ralston
- Lane Council of Governments – Greg James, alternate Gary Ross
- Metropolitan Policy Committee – Helen Wagner
- Wildish Community Theater Board – Lee Beyer, alternate Gary Ross

Ms. Ralston moved, seconded by Mr. Ross, to accept the Special Committee appointments as proposed. The motion passed unanimously 5:0.

#### **Lively Dog Park Rules**

Park Services Director Joel Miller reviewed the research of other community rules pertaining to dog parks and presented the proposed rules for the soon to be completed Lively Park dog park. He noted that the proposed rules were similar to dog park rules across the nation and that the District was trying to stay within local statutes and ordinances.

Ms. Ralston moved, seconded by Mr. Ross, to approve the proposed dog park rules. The motion passed unanimously 5:0

#### **Executive Session**

Mr. Ross moved, seconded by Ms. Wagner, to move into Executive Session for the purpose of considering a personnel evaluation. The motion passed unanimously 5:0.

## **Reconvene Regular Session**

### **Unfinished Business (continued)**

#### **Set Superintendent's Compensation for FY10**

Mr. Ross moved, seconded by Mr. Beyer, to raise the Superintendent's cell phone allowance to not more than \$100 per month and to develop an insurance compensation package that will award one year of additional medical insurance, post-retirement, for each year of service in the District, should the Superintendent finish his service at Willamalane Park and Recreation District; the specifics to be determined after consultation with a benefits consultant. The motion passed unanimously 5:0.

#### **NRPA Congress Attendance – Salt Lake City, Utah; October 13-16**

Mr. Keefer presented information about the 2009 NRPA Congress in Salt Lake City and suggested that the Board send two members. Mr. Ross indicated that he would like to go, as did Mr. James. Both will check their schedules and let Mr. Keefer or Ms. Grimes know of their decision by the end of July.

#### **July 09 - December 09 Meetings and August Recess**

Mr. Keefer presented an updated meeting schedule and topic forecast for July through December 2009. He suggested moving the October 14 regular meeting to October 28 because many participants will be at the NRPA Congress. He also asked the Board if they wished to officially designate August as a month for recess.

Mr. Beyer moved, seconded by Ms. Ralston, to accept the proposed meeting schedule with the date of the October Regular meeting changed to October 28, and to take a recess in August. The motion passed unanimously 5:0.

#### **Business from Legal Counsel**

None

#### **Standing and Special Committee Reports**

None

#### **Superintendent's Report**

Mr. Keefer recapped an e-mail he had sent to the Board regarding SDCs. Under the District's SDC resolution, a builder is eligible for a single-family residence credit toward payment of Park SDCs for a new project, if the structure is in place within 18 months of applying for a building permit. The City does not have such a provision. In order to bring the District into alignment with the City's policy, Mr. Keefer has requested Planner Rebecca Gershow to investigate amending the resolution to eliminate the 18 month clause. A poll of the Board indicated that it is inclined to adopt such an amended resolution. Mr. Keefer also reported that he had a meeting scheduled today with a builder who had non-specific complaints about SDCs; however the builder did not show for the meeting. Ms. Grimes has been asked to reschedule the meeting.

Relative to the Downtown Urban Renewal District report, Mr. James expressed his hopes that the consultant hired by the City will look at making that missing connection that still exists between downtown and Island Park.

Director Beyer was quoted in *The Register-Guard* as saying natural gas prices are coming down. Mr. Beyer indicated that they might come down 10-20%. It should have a positive impact on the Aquatic department as their budget is based on the higher prices. Mr. Beyer urged the District to continue to find ways to decrease energy usage as natural gas prices will continue to fluctuate.

### **Staff Updates**

None

### **Upcoming Meetings/Work Sessions/Events**

- July 10 Valley Boys Concert, Island Park
- July 17 Satin Love Concert, Downtown
- July 18 Children's Celebration, Island Park
- July 18 Riffle Concert/BBQ, Island Park
- July 18 Softball Tournament, Bob Artz
- July 19 Pets on Parade, Island Park to Downtown
- July 25 Great Outdoor Art Event, Island Park
- July 28 Escape to Madagascar 2 (outdoor movie), CRC
- July 31 Swing Shift Concert, Island Park

### **Written Communications**

None

### **Remarks from the Directors**

None

### **Messages and Papers from the President**

None

### **Adjournment**

The meeting was adjourned at 7:47 p.m.

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Robert W. Keefer, Superintendent

Rita F. Grimes  
Recording Secretary