



MINUTES

Regular Board Meeting of the
Willamalane Park and Recreation District
Community Recreation Center
250 S. 32nd Street, Springfield, Oregon
November 12, 2008

CALL TO ORDER

President Ralston called the meeting of the Willamalane Park and Recreation District Board of Directors to Order. Superintendent Keefer called the roll.

Board Members Present: President Danelle Ralston, Directors Lee Beyer and Greg James. Directors Gary Ross and Helen Wagner were absent.

Staff Present: Superintendent Bob Keefer, Pam Caples, Jason Genck, Greg Hyde, Joel Miller, Mike Moskovitz, Rita Grimes and Lori Quick-Mejia.

Others Present: Legal Counsel Dwight Purdy and Laurie Matthews, MIG, Inc.

President Ralston led the Board and audience in the Pledge of Allegiance.

ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE/STAFF

None

CONSENT CALENDAR

Minutes

Regular Board Meeting of October 8, 2008

Claims

010/03/08 through 10/30/08 Disbursements for Approval
Checks #74548 through #74912

Resolutions

Resolution 08-09-9 To Adopt the Amendments to the Flexible Spending Account Plan

Resolution 08-09-10 To Appropriate Money for the SHIBA Grant

Director Beyer moved, seconded by Director James, to approve the Consent Calendar as presented. The motion passed unanimously 3:0

www.willamalane.org

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UNFINISHED BUSINESS

Dorris Ranch Master Plan Update Review

Laurie Matthews, MIG, Inc., reviewed the Dorris Ranch Living History Farm Master Plan Update which was distributed to the Board the week prior to the meeting. At the conclusion of her review, Ms. Matthews opened the session to questions.

Mr. James asked for clarification on how the Middle Fork Trailhead was connected to the trails though Dorris Ranch. Ms. Matthews indicated several places where existing trails at the Ranch connected in to the Middle Fork Path and lead up to the Trailhead.

In answer to Mr. Beyer's question about moving the trail closer to the river, Ms. Matthews replied that any closer to the river would put the trail into the flood plain. Mr. Hyde pointed out that the area closer to the river was very brushy and difficult to get through.

There was some discussion around removing filbert trees and the impact that would have on nut production. Ms. Matthews and Mr. Hyde pointed out that the trees slated for removal are low producers and the orchardist would prefer to have them out of production.

The Master Plan Update will be brought back to the Board in January 2009, with cost estimates, for possible adoption by the Board.

First Quarter Financial Summary

Administrative Services Director, Pam Caples, reviewed the Fiscal Year 2009 First Quarter Summary. She noted that revenues are about \$100,000 less than what was budgeted in the 2009 beginning fund balance. Assessed values of tax properties are a bit less than projected, also. Ms. Caples indicated that she was waiting for some answers about the assessed values from the County Assessor.

Mr. Beyer questioned why expenses were down in the Aquatics Department. Mr. Genck said it was largely due to supervisory staff doing an outstanding job with their efficiencies in training and scheduling.

Mr. Genck announced that department managers are completing quarterly budget analysis reports using information from the CLASS registration software program and looking at how that information aligns with Cost Recovery efforts and comparisons to the previous year.

Director Beyer moved, seconded by Director James, to accept the FY 2009 First Quarter Financial Summary as presented. The motion passed unanimously 3:0

Review Amended and Restated Employee Retirement Plan

Ms. Caples asked the Board if there were any questions regarding the amended Employee Retirement Plan which was presented to the Board as part of their Board packet. There were none.

Director James moved, seconded by Director Beyer, to adopt Resolution 08-09-8 Willamalane Park and Recreation District Employee Retirement Plan as Amended and Restated Effective July 1, 2008. The motion passed unanimously 3:0

Review Levy Election Results

Mr. Keefer updated the voting results on Measure 20-138 as of 5 p.m. today. The Measure was down by 178 votes with 49.63% voting Yes and 50.37% voting No. Ballot counting is still not completed. Statewide, only 4 of 15 measures put on the ballot by other Park and Recreation Districts have passed. He is hoping to have precinct data before the December Board meeting in order to discuss it in more detail and to decide what the next steps will be.

Mr. Beyer suggested doing a survey of those who voted, how they voted and, if they voted no, why?

Mr. James felt that the economy was a major factor in the No votes. He suggested refocusing on getting the Yes vote out and put the measure out again in the May election.

Mr. Keefer stated that the decision will need to be made in March about putting the measure back on the May ballot.

BUSINESS FROM LEGAL COUNSEL

None

STANDING AND SPECIAL COMMITTEE REPORTS

Mr. James distributed Award Nomination forms to Board members. He would very much like the Board to nominate a candidate for at least one of the awards. The LCOG Awards Banquet will be held January 22, 2009 at Lane Community College.

Mr. Beyer reported that, while he was not in attendance, the first meeting of the Wildish Community Theater Board was held November 20.

SUPERINTENDENT'S REPORT

Mr. James asked Mr. Hyde when the final decision would be made on the design for the I-5 Bridge. Mr. Hyde indicated that the decision had been made and the bridge would be built with arches underneath.

Mr. Beyer wondered if there had been any change in natural gas usage and was it above budget. Ms. Caples replied that costs were still on target. Mr. Beyer mentioned that Honeywell was looking for really big roofs to put solar panels on and is willing to pay for the space. He suggested looking into it.

Mr. James asked about the Forest Legacy Program and whether there might be a report regarding exercising that option for some of the east Springfield property. Mr. Keefer indicated that he would prepare a report on that topic.

Announcements

Mr. Keefer announced that the District will be recognized by Special Districts Association of Oregon at its February state conference for the process used to make the Community Recreation Center a reality, as well as its design. SDAO will have someone filming at the CRC in the next couple of weeks and he would like Ms. Ralston and Mr. James to participate in that, if possible. He would also like to have at least one Board member at the awards dinner.

Staff Updates

The Board was invited to the District Holiday Party on December 6, 7-10 p.m., at the new Holiday Inn at Gateway.

Mr. Genck reported on attending a day and a half Think Tank on Contemporary Management Issues in Parks and Recreation. The event was attended by Park and Recreation people from all over the United States, hosted by the Colorado Recreation and Park Association. He felt attending was a very positive value for the District.

Upcoming Meetings

None

WRITTEN COMMUNICATIONS

None

REMARKS FROM THE DIRECTORS

None

ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

Robert W. Keefer, Superintendent

Rita F. Grimes
Recording Secretary