



## MINUTES

Regular Board Meeting of the  
Willamalane Park and Recreation District  
March 12, 2008

### CALL TO ORDER

#### **Roll Call**

President Beyer called the meeting of the Willamalane Park and Recreation District Board of Directors to order. Superintendent Keefer called the roll.

Board Members Present: President Lee Beyer, Directors Greg James, Gary Ross, and Danelle Ralston

Board Members Absent: Helen Wagner

Staff Present: Superintendent Bob Keefer, Pam Caples, Chris Pryor, Beth Levine, Joel Miller, Greg Hyde, Rita Grimes

Others Present: Legal Counsel Dwight Purdy, Chris Ashley, Jay Carter

#### **Pledge of Allegiance**

President Beyer led the Board, staff, and audience in a recital of the Pledge of Allegiance.

#### **Adjustments to the Agenda**

Superintendent Keefer will review the timeline for hiring a new Public Affairs Manager under Superintendent's Report.

### **CONSENT CALENDAR**

#### Minutes

Regular Board Meeting of February 13, 2008

Board/Budget Work Session of February 27, 2008

#### Claims

02/07/08 through 03/06/08 Disbursements for Approval

Checks #71276 through 71634

It was moved by Director James, and seconded by Director Ralston, to approve the Consent Calendar. The motion passed unanimously. 4:0.

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## **UNFINISHED BUSINESS**

**New Staff Introductions** Superintendent Keefer introduced Chris Ashley, Risk Manager, and Beth Levine, Recreation Manager, both relatively new Willamalane employees. Chris was invited to sit at the table and give the Board a brief autobiography. Since Beth was sitting in for Jason Genck, Recreation Services Director, she will be invited to tell the Board about herself at another time.

### **Resolution #07-08-12 to Authorize the District to Apply for a Local Government Grant for Lively Park Improvements**

Rebecca Gershow, Willamalane Planner, reviewed her memo to the Board seeking authorization to apply for grant funding from Oregon Parks and Recreation Department Local Government Grant Program in the amount of \$545,800 to implement the first phase of improvements at Lively Park. This phase of construction will include group picnic shelters, additional parking, playground installation, and development of Willamalane's first dog park.

There was a short discussion about improving the entrance to Lively Park and whether money from this grant would include such improvements. Superintendent Keefer explained due to the grant criteria funds to improve the front entrance was not part of the proposed project. However, staff will evaluate possible improvements to the entrance landscaping to improve its overall appearance and sight lines.

Director Ralston, seconded by Director Ross, moved to approve Resolution #07-08-12 to Authorize the District to Apply for a Local Government Grant for Lively Park Improvements. The motion passed unanimously, 4:0.

## **BUSINESS FROM LEGAL COUNSEL**

None

## **STANDING AND SPECIAL COMMITTEE REPORTS**

Superintendent Keefer reported that Mark Molina and Debbie Leiken have joined the Friends of Willamalane Board. Superintendent Keefer spoke with the Friends Board regarding the Lively Park project and they are prepared to make a donation to the project. They are also excited about being helpful to the local option levy.

Director James reported that the LCOG Board recently met and, after considerable discussion, passed a resolution to the County Commissioners requesting that they adopt the population forecast as it was presented to them.

## **SUPERINTENDENT'S REPORT**

Director James noted the rising fuel costs in the Park Services Division part of the Superintendent's Report. President Beyer noted, for budget projections, that natural gas prices have gone up and will continue to rise.

Superintendent Keefer distributed the timeline for replacing the Public Affairs Manager along with a job description. He indicated that a nationwide search was underway and asked Board members to save

Monday, April 28, 5-6 p.m., for a social to meet the candidates. The next Public Affairs Manager will have more involvement in community outreach, lobbying, and funding through alternative revenue measures. He also reminded the Board that a reception for Chris Pryor will be held April 3, 4-6 p.m. in the Chinook Room of the Community Recreation Center.

### **WRITTEN COMMUNICATIONS**

None

### **REMARKS FROM THE DIRECTORS**

Director Ross commented that on warm days, he has seen 30-40 people at MountainGate Park. It looks like it is becoming a destination park. Superintendent Keefer indicated that he is looking at a May dedication celebration at MountainGate.

### **MESSAGES AND PAPERS FROM THE PRESIDENT**

None

Director Ross moved, and Director Ralston seconded, to move into Executive Session. The motion passed unanimously, 4:0.

### **EXECUTIVE SESSION**

In accordance with Oregon Revised Statutes 92.660, the Board entered into Executive Session for the purpose of deliberating with persons designated by the governing body to negotiate real property transactions.

Director Ross, seconded by Director Ralston, moved to end the Executive Session. The motion passed unanimously, 4:0.

### **ADJOURNMENT**

President Beyer adjourned the meeting at 7:43 p.m.

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Bob Keefer, Superintendent

Rita Grimes, Recording Secretary